

**Title:** ICP - Modifying Follow Up Exam Types

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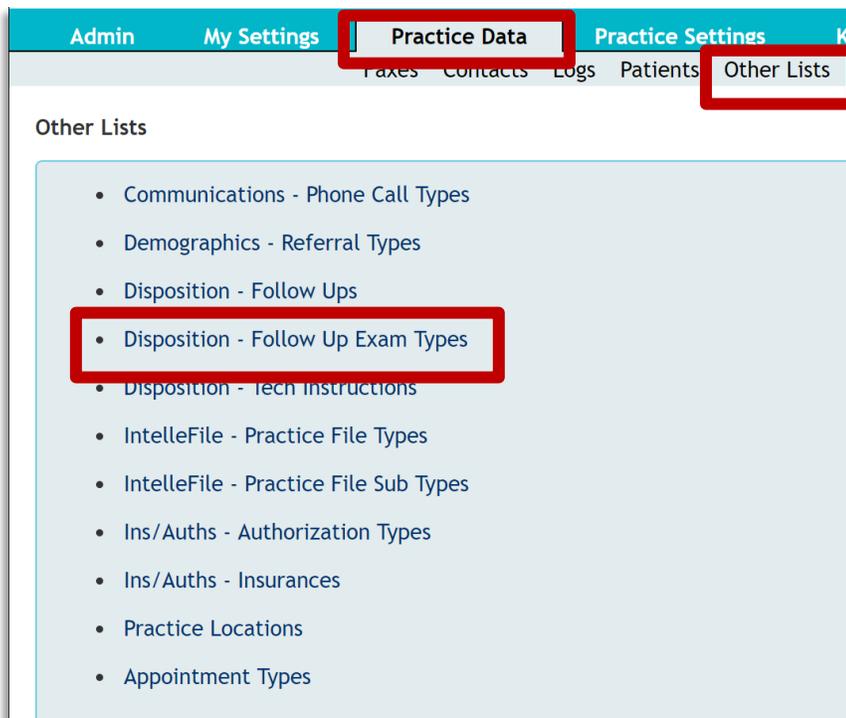
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**Revision Number:** V001

## Purpose

Practices can customize the options that display inside IntellectPRO for follow up Plan/exam types. This helps optimize scheduling and provides the checkout staff with accurate follow up details. It also ensures that staff know exactly the expectations for the next visit.

1. Click on Admin button located on the upper right-hand corner of the workflow page
2. Click on Practice Data Tab
3. Click on Other Lists Tab
4. Select Disposition – Follow Up Exam Types
5. Add new ones by free texting under description, give it a sort order in which it should display
6. To modify existing follow up exam types, select “View” → Edit → Save once updated
7. To delete existing follow up exam types, select “Delete” located at the end right
8. Insert



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**Disposition - Follow Up Exam Types**

Description	
View	Minimal Exam
View	LimitedExam
View	Intermediate Exam
View	Comprehensive Exam
View	Post-op Exam
View	IOP Check
View	Research Referral

Description: Dilate & Refract  
 Sort Order: 0  
 Insert Cancel

Follow Up: Dr. Cain ✕

Previous Follow Ups: [Dropdown]

Dr. Cain [Dropdown] ✕ [Dropdown] ✕ [Dropdown] ✕

[+] Search

Exam	
Procedure	
Diagnostic	
Surgery	
<input type="checkbox"/> Possible	

- + Comprehensive Exam
- + Post-op Exam
- + IOP Check
- + Research Referral
- + Dilate & Refract



Revision History

Revision	Date	Changes	Requested By
V001	6/24/2020	Initial Release	